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|  | Abdul Sattar  B.Tech: (Civil), D.A.E. (Civil)  D-16, Ibrahim blessing  Gulshan-e-Iqbal Block 11  Karachi Pakistan  +92-333-7596361  [Sattarhakro@yahoo.com](mailto:Sattarhakro@yahoo.com) | | |  |
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| Key Skills:  * AutoCAD * MS Office * Design Review * Detail Design * Proposal Preparation  Education:  * **B.Tech in Civil Engineering:**   Newport Institute of Communication and Economics, Karachi. (2014)   * **DAE Civil Engineering:**   Sindh Board of Technical Education, Karachi. (1998)  **Personal Details**:  Father’s name: Late Muhammad Amin  Passport No: AJ6325562  Nationality: Pakistani  Languages: English, Urdu & Sindhi  Current Status: Site Engineer  Marital Status: Married | | Career Objectives: An ambitious and dedicated civil engineer with strong practical and technical skills and a range of experience within construction engineering and project management. Have a sound knowledge of designing, construction, and roads. Currently seeking a challenging professional site supervisor or site engineer position in your organization and willing to consider the permanent position. Professional Experience: **Unique Engineering Services Pvt. Ltd.• Site Engineer**  January 2014 – Till date  Projects: Construction of City Hospital, Marjan Town, Marjan Restaurant (Larkana, Hyderabad & Sehwan), Hotel Marjan Larkana and Resham Gali Shopping Center Larkana.  **EA Consulting Pvt. Ltd. • Site Supervisor**  January 2011 - October 2013  Projects: Construction of Shopping centers and residential flats in Karachi.  **Haider Builders and Construction Pvt. Ltd. • Site Supervisor**  September 2010 – January 2011  Projects: Construction of Houses and Bungalows, Sukkar & Hyderabad. Personal Qualities:  * Effective strategic planning capabilities * Ability to plan and organize a team effort * Capacity to handle the pressure * Capacity to motivate, lead and boost the morale of the teams * Effective time management and logical decision-making ability * Willingness to travel extensively across the construction sites * Strong focus on quality * Report writing and documentation | | |

## Key Role and Responsibilities:

* Timely completion of task as per Plan with zero tolerance.
* Coordinating with planning and store for the material arrangement as per job requirement.
* Assist Construction to lead to achieve targets.
* Keep in loop HSE & QA/QC during executing the job.
* Conduct daily task instruction sessions before the start of any activity.
* Ensure the best quality of work to avoid rework.
* To ensure layout as per survey drawings.
* Ensure all activities as per IFC drawings.
* Help QS in the preparation of BBS.
* Ability to evaluate, selects, & applies standard engineering techniques and procedures.
* Ensure ASTM / AASHTO standards during the execution of a job with QA/QC coordination.
* Self-motivated, team-focused, and solution-based work approach.
* Set out, level, and survey the site.
* Check plans, drawings, and quantities for accuracy of calculations.
* Ensure that all materials used, and work performed are in accordance with the specifications.
* Oversee the selection and requisition of materials.
* Agree with a price for materials and make cost-effective solutions and proposals for the intended project.
* Liaise with any consultants, subcontractors, supervisors, planners, quantity surveyors and the general workforce involved in the project.
* Communicate with clients and their representatives (architects, engineers, and surveyors), including attending regular meetings to keep them informed of progress.
* Day-to-day management of the site, including supervising and monitoring the site labor force and the work of any subcontractors.
* Oversee quality control and health and safety matters on site.
* Prepare reports as required.